

City of Derby  
**Water Pollution Control Authority**

April 17, 2019

Regular Meeting Minutes

Jack Walsh, Chairman  
Robert Miani  
Rose Marie Pertoso  
Kelly Curtis  
James DiMeo

The meeting was called to order at 7:05 p.m.

Roll Call: Present – Jack Walsh, Kelly Curtis, Rose Marie Pertoso, Robert Miani, James DiMeo

Public Portion

There was no one from the public present wishing to speak. A motion to close the public portion was made by R.M. Pertoso, seconded by J DiMeo and carried unanimously.

Brothers 4 Carwash.

Ed Abbels stated that he went out to Brothers 4 Carwash and did an inspection. He would recommend the reduction. A motion to grant a 23% reduction of the sewer fee was made by K. Curtis, seconded by R.M. Pertoso and carried unanimously.

Award bid for plant roof.

J. Walsh stated that a bid was received from The Garlin Co. for the roof replacement in the amount of \$106,000.00 with \$5,000 contingency to cover any unforeseen issues. K. Curtis moved to award the bid to The Garlin Company. The motion was seconded by J. DiMeo and carried unanimously.

## Engineers Report – Project Updates

R. Tedeschi presented his report and stated that the on-call service agreement was submitted; which is basically the same as last year. He stated that the agreement for the treatment plan will be submitted to DEEP and will forward to Atty. Marini prior to sending it out. He also stated that phase 2 of the catchbasin project is going forward. The digging part of the project will have a bid opening on April 29, 2019.

## Approval of minutes March 20, 2019

On Page 1 it should read that the letter was sent to Brian Cirillo on the recommendation of the engineer. A motion to approve the minutes with the noted change was made by K. Curtis, seconded by J. DiMeo and carried unanimously.

## Approval of Bills for March 22 – April 12, 15, 2019 & bills over \$5000.00

K. Curtis moved that the bills dated 3/22/19 in the amount of \$1,221.47 be paid; and bills dated 3/29/19 in the amount of \$25,781.47 be paid; and dated 4/12/19 in the amount of \$46,571.45 be paid. The motion was seconded by J. DiMeo and carried unanimously.

K. Curtis moved to approve the payment of the bill from Coyne Chemical in the amount of \$5,802.92. The motion was seconded by R.M. Pertoso and carried unanimously. R.M. Pertoso moved to approve the payment of the bill from Weston & Sampson in the amount of \$9,400.00. The motion was seconded by K. Curtis and carried unanimously. J. DiMeo moved to approve the payment of the bill from the City of Derby for liability insurance in the amount of \$26,774.00. The motion was seconded by R. Miani and carried unanimously.

Transfer March Capital Fee money collected from WPCA account into WPCA CF Account.

J. DiMeo moved to approve the transfer of \$307,300.78 from the general fund into the capital fee account. The motion was seconded by K. Curtis and carried unanimously.

### Transfers

K. Curtis moved to approve the following transfers - \$252.00 from 6200-150-0150 to 6200-270-0272; \$413.62 from 6200-160-0161 to 6200-270-0272; \$1,219.67 from 6200-150-0154 to 6200-210-0211; and \$513.00 from 6200-100-0112 to 6200-270-0271. The motion was seconded by R.M. Pertoso and carried unanimously.

### Finance Reports – 2019-2020 budget updates.

The Board reviewed the finance reports and M. McGuire stated that she met with the software company and they will be doing some updates. A motion to accept the reports with reservation was made by K. Curtis, seconded by R.M. Pertoso and carried unanimously.

### Superintendent's Report

The report was reviewed and E. Abbels stated that there was a credit for nitrogen in the amount of \$10,778.00. He also stated that the skid steer/telehandler price came in at \$87,730.00. K. Curtis suggested looking at other options including a purchase /lease program.

K. Curtis moved to go forward on the coronation system which is mandated by the State of Connecticut and purchase from Hach, pending review by the city attorney. The motion was seconded by J.DiMeo and carried unanimously.

E.Abbels stated that he wrote the job descriptions for lab director/plant supervisor. K. Curtis moved to proceed to advertise for temporary lab director/plant supervisor after an opinion from the City of Derby. The

motion was seconded by J. DiMeo and carried unanimously.

New Business – Orange Refund

This will be discussed at the next regular meeting.

A motion to schedule a special meeting on Wednesday, April 24, 2019 at 6:30 p.m. was made by K. Curtis, seconded by R.M. Pertoso and carried unanimously.

A motion adjourn was made by R.M. Pertoso, seconded by R. Miani and carried unanimously. The meeting was adjourned at 9:10 p.m.

Respectfully submitted

Maryanne DeTullio